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#HAWKSFLYTOGETHER New Town Elementary School PTA

10/3/2022 – 9:30am

Start 9:40, Adjourned 11:50

# BOARD MEMBERS

Kim Campbell, President | Stephanie Simmons, Treasurer | Brooke Winkelman, Secretary | Jen Sanders, VP |Taylor Stading, VP | Kate McBride, VP | Members at Large- Melissa Caleca, Jennifer Langdale |Committee Leads – Brooke Harman, Jenny Watkins, Jessica Cook

1. **Housekeeping**
   * + Approval of minutes from September meeting and General meeting Kate – Motion; Jenn – Second, All **Approved**
     + National/NC PTA Doc -Conflict of Interest Forms sign and give to Brooke for file – Complete
2. **Officer’s Reports**

Principal’s Report

* Student count- 760
* Health room needs underwear, pants, socks and shirts – Ms. Allen to get more details how much she needs and best way to collect
* New Communication Request- all communication to funnel through Kim C and she will email Allen 2x a week with any info that needs to be approved, etc. This will help prevent things from getting lost in the shuffle
  + **Provide any communication to Kim on Tuesday & Friday** along with date you need Ms. Allen to see it by
* Please be aware of your role as PTA member when in common areas and anything heard should remain confidential.
* Request (s)
  + Furnishing of Hawk Time (5th Special every other week) Space. The room will have various stations that are an extension of current specials.
    - Possibly include STEM Corner, Calming Corner, PE Corner & a Reading Nook
    - Asking PTA to design and purchase items for the space
  + IXL Math Support for 2nd – 5th, requesting a one-year license with cost to be split between PTA & School.
    - Concerns brought up about how it will be used and implemented by the teachers and long-term support going forward. Is Freckel a better option in the long term?
    - Ms. Allen to go back to the grade level chairs to discuss further
  + NESSY license for EC students – Have provided in the past
    - **Board voted to purchase again**

Teacher’s Reports

* + - CBSS teachers would like to have included in duty free lunch. They eat at 11am and have approved volunteers for their classrooms - Will work Ms. Zupic & Ms. Dabnis for next duty free lunch
      * I think it would be best to not add them to the sign up genius (since there are specific people who are approved) but work with them when we have our next sign up!
    - 4th grade has requested this heavy duty stapler-purchased for them and they agree to keep it in the workroom – Purchased for $28.00
    - Nurse Penny requests drawstring bags with NTES logo for Field Trips. Teacher will have a bag for students that have special food or medications.
      * **Board Approves and Stephanie will purchase inexpensive bags** from Amazon and will add vinyl logo
    - Ms. Stewart is attending conference. **Board approves to fund $275** cost through grant and will pay for the rest

President’s Report

* + - Thank you to all for help with Spirit wear/sticks, Kinders, BOOK FAIR and all the things ever! You are all the most amazing humans to ever exist!!!
    - Thank you to those who helped clean up the grounds- Justin Cook! Looking to set up another day in the fall
      * Mulch quote- have we received and paid the PO yet? Not Yet
      * There are some areas near the outdoor classroom that need a lot of work- we can focus on these during our next clean up
        + Dates? Will pick a date once the mulch arrives and is placed

Treasurer’s Report

* September budget review
  + Dues & Corporate Sponsorship exceeding budget
  + Annual Giving lower than expected
  + Spirit Wear & Spirit Sticks doing terrific
* 2022-23 Budget -PASSED at the General Meeting on September 21th
* Teacher Grants $100 just started- Deadline for receipts? 9 received so far, deadline early December

Secretary’s Report

* Membership update/annual giving update? 271 Members, $2500 of Annual Giving
  + - * Should we do another push?
        + Will do one more push and order bricks at the end of the month and then do will another roll out of the brick program in Jan/Feb.
* School of excellence survey in newsletter- will do social media pushes before Swooper starts!
* Other awards- Brooke H agreed to do Reflections again- but we need to get papers to her!

1. **Committee Reports**

Book Fair

* Jen Sanders 😊 WHAT AN AMAZING WEEK!!!! Thank you millions and billions!
* Gross- $20,398
  + We need to make a decision about Scholastic Dollars vs Cash
  + $9401 (?) in scholastic dollars (50% of profits) vs $4775 (?) in cash.
    - Jen will finalize numbers in the next week but these are best estimates
    - We could use Scholastic dollars for author visits- we want to include Mrs. Cunningham in this discussion.
  + **Board voted to take the money in scholastic dollars** 
    - Use for Author Visit And/Or
    - Classroom Library Sets And/Or
    - Provide every student a book (by grade level) for Student Appreciation Week in the Spring. Scholastic has a warehouse sale where we could purchase
  + Also requesting additional clear covers from DEMCO - **Steph to get prices**

Swooper

* Kate McBride 😊
* Kick off 10/12- Sprint 10/21
  + Assembly at 7:45 am on 10/12- all available hands on deck – Board arrive @ 7
  + Talk to Lequire about the music situation
    - Lequire will help, Mr. Hunt will be a park ranger for theme
  + Principal Challenges:
    - $35K – Spend day on Mock National Park at school
    - $45K – Lip Sync Battle between Ms. Allen & Ms. O
* Shirts were ordered in mid- Sept- Robinson will pay a majority of this but we will end up footing a large part of the bill too due to price increases!
  + When the shirts come in we will need a few volunteers to help sort them!
* What are we fundraising for?
  + Overall Goal will be Campus Updates possibly including (list being maintained):
    - Murals, Furniture, Hawk Trailer, Book Library, NTES Garden, Play structure for K – 2, Reading Hangout & Outside Science Projects
  + Considering 1% of money earned will go back to each grade level to encourage teacher participation
  + Will have non-monetary prizes for teachers & Students to encourage additional fundraising.
* Volunteers- reach out now!
  + Volunteers on board for prize distribution, counting flyers and decorating as well as helping day of event
* Do we want to sell spirit wear and bricks???
  + Possibly sell remaining inventory of shirts

1. **Other Business**

* Spirit sticks! (Melissa)
  + Next sale- 10/14!
    - 400 Halloween sticks have come in along with other new ones
    - Purchasing additional corkboards
    - Melissa to continue to track inventory options for the future
  + We need to set up one station in each hallway to manage the congestion therefore we need extra helpers that morning. Must be board members because of the cash (Steph- heads up for more dollars needed – Money was sufficient last time)
    - Due to inventory will have two stations spaced out in the hallways
* Staff Appreciation (Jordan)-pumpkin bread was amazing and delish and very cost effective!
  + Mums for October- October 11th
* Fall fest- 10/28
  + Flyer was in this week’s newsletter!!! So fun and amazing!!
    - Donations to Community Pantry
  + Thank you for making this dream come true!
  + What else do we need to help support this event?
    - Finalizing Movie Rights
    - Movie Screen secured
    - Will purchase popcorn from RedStone
    - Purchasing Chocolate Chip Cookies & Oatmeal cookies from baker in Lawson
    - Will also have music & photo backdrop
* Duty Free lunch 10/28
  + Post sign up at least a week before 😊
* Anything else!?!??
  + Jenn continues to rock Spirit Wear!!!