AGENDA

#HAWKSFLYTOGETHER New Town Elementary School PTA

1/11/2023 – 9:30am

9:31am

# BOARD MEMBERS

Kim Campbell, President | Stephanie Simmons, Treasurer | Brooke Winkelman, Secretary | Jen Sanders, VP |Taylor Stading, VP | Kate McBride, VP | Members at Large- Melissa Caleca, Jennifer Langdale |Committee Leads – Brooke Harman, Jenny Watkins, Jessica Cook Absent in Red

1. **Housekeeping**
	* + Approve last minutes
			- Motion-Kate, Second – Kim, Approved by board
2. **Officer’s Reports**

President’s Report

* + - General meeting- 1/25 6pm media center – Choosing to do Zoom only
			* Budget must be approved!
			* Are we selling spirit wear? - No
			* 5th grade committee (see below)
			* January meeting will be Zoom only due to generally low in person attendance and needing quorum to approve budget
			* Going forward to increase in person membership will tie into On Campus Events
				+ May Meeting – Thank you celebration for volunteers & Volunteer of the Year Announcement. Will also provide Token of Appreciation – **Kate looking into Magnet or Sticker**
				+ September Meeting – Curriculum Night
		- From Kearns- Square one art?
			* **Taylor to follow up with Square One Art Rep to see what is needed**
		- Mrs. Cunningham- One School/One Book update
			* Will Kick Off after Spring Break
			* Book is chosen and Mrs. Cunningham will purchase copies of the book for each classroom and ones to raffles off using Scholastic Dollars
			* Will purchase sequel to raffles off using Barnes & Noble contact
			* Author visit (May 9th) and travel costs estimated to be about $3500
			* *Costs Approved*
		- We received many cards and emails from teachers and admin thanking us for the pants and the gifts. The specials teachers also reached out thanking us for organizing the gift cards 😊

Principal’s Report

* + - Hawk time trailer
			* Still unclear of what Mrs. Parker is needing or what is missing
			* **Kim to email Mrs. Parker and copy Whitney & Mrs. Allen to reconcile the gaps**

Treasurer’s Report

* + - Budget Update
			* Not a lot of spend in December
			* Restaurant Night low
			* Snowflake Shoppe brought in more than expected
			* Healthy roll over amount based on Steph’s current budget and based on costs approved below
		- Swooper Money update
			* Sun shade/gaga pit
				+ Steph received quote for Sun Shades over Outdoor Classroom – estimate over $53,000

*Board voted this is too expensive* at this time and will table for the future

* + - * + Gaga pits with bottom – cost $2.500 – 3,500 each dependent on size

*Board voted to purchase two, one for each playground side*

**Steph is finalizing quote with Superior Recreation**

Mrs. Stewart will provide training to teachers and students

* + - * Cafeteria
				+ Looking to do a combination of wall wraps & murals (Rachel Woodhouse Illustration) in the cafeteria and hallways
				+ Pricing Acoustic Tiles for large walls in cafeteria
				+ Considering painting top of cafeteria walls and gym. Can this be done by county?
				+ **Kate and Brooke to put together price quote/proposal for approval**
			* New furniture for the front office
				+ Adrienne has picked selections and is waiting on approval from Allen
				+ *Cost is $3300 – Board approves*
			* Swoopers Suite/Hawk Time trailer
				+ See above. PTA has already purchased $600 worth of rugs and Whitney other items. Unclear what Mrs. Parker is missing
			* Based on current budget, upcoming costs, and the fact that grade levels just received Swooper Grant, *Board votes not to offer Spring Teacher* *Grants at this time*. **Steph to let Mrs. Kearns know**
			* SIT Committee requested “Calm Down Kits” for each class. *Board approves and will use Store Link/Amazon Smile Account*

Secretary’s Report

* Membership update- 284 members
* Brick drive?
	+ Will offer Bricks again with a purchase deadline of 2/24
	+ **Brooke will work with Jess and Steph on the flyer**
	+ Will have a Campus Cleanup (Watchdog event) and Brick Laying Day on 3/26 from 2-4 (raindate 4/2)
	+ Will prepare the ground before School event
* Reflections??
	+ No entries despite many social media posts
	+ Will work Mrs. Kearns & Mrs. Lequire to find ways to increase student interest next year
1. **Committee Reports**

Teacher Appreciation -

* + - January- Coffee truck? Breakfast?
			* Jordan has secured Coffee Truck for 1/25. Will have teachers pre order and a table set up outside
		- February- “Soup”er Bowl? Bundt Cake or cookie?
			* Board likes the idea of Soup and Bread during a staff meeting but would prefer not to do homemade**. Inquiring with Panera & McCalisters on cost**
			* Can do sweet treat as backup

Spirit Wear - Jenn

* Update
	+ Christmas order was a nightmare due to mistakes by Sports to You. Looking into new vendor for next year
	+ Will potentially sell extra inventory at Family Dance and Baskets

Family Dance- Kim, Kate and Steph

* Feb 10th 6:30 – 8:30
* Will Dumas said he would DJ
* Theme? Decorations? Food?
	+ **Need to finalize budget and ask Custodian for help**
	+ Candyland Theme
	+ Provide water and sweet treat
	+ Park in bus lot and come in back
	+ Volunteer Interest Meeting on 1/17 @ 7:30

5th Grade Committee

* Whitney K is chairing
	+ From Whitney: there will be a second t shirt order, will begin reaching out to parents soon, shirt will be ready at end of month
* We need to present the opportunity to EVERY 5TH GRADE PARENT to join if they would like
* Expectation is to work through Whitney and Ms. Sagona
1. **Other Business**
* Duty Free Lunch 1/20
	+ Will continue to post to fill available spots
* General Board Meeting 1/25 6pm
	+ **Kim to have Mrs. Allen send out a ConnectEd with the Zoom Link**
* White Tulip replacement fundraiser???
	+ Found another Baker…Cookie Amor. Will offer the following
		- 4in Paint Your Own Cookie (3-4 designs) - $5
		- ½ dozen or a dozen Decorate Your Own Sugar Cookies -$15/$25
	+ **Brooke to work Jess to create a flyer and social media post.**
	+ Pre-Sale 1/23 – 2/3 with delivery on 2/13
* School Supplies- working with vendor to get everything pushed WAY up and here on time!
* EOG’s and Student appreciation week
	+ EOG’s will go from 5/29 – 6/6
	+ Consider doing a bash on 6/7 and provide a sweet treat and a book for all students
	+ **Discuss further during February Meeting**
* Spirit Sticks
	+ New ones ordered – next sale dependent on when they come in
	+ Order new Hawks ones for new students and incoming KG classes in the fall?